

SoCal Board & Membership Meeting

Saturday Sept. 10, 2011 at 3:00 pm

Present: Tigran Shaginian (Chair), Gago Demirchian (Vice Chair), Sarkis Assadourian (Secretary) Clare Deffense (Treasurer), Linda Dunn, Eva Knoppel, Loy Grotts, Brian Pena, Vahram Tovmasyan Duane Chan, Phillip Hareff, Sorah Shin, Matt Damrow.

Matters discussed and motions at the meeting:

1- The Committee reviewed a copy of the 2010-2011 Annual Statement, attached. There was some matters that was not clear in the statement, for example: a) who received Division Referee Development Grants and who owe the Division referee services as a result. b) Clarification of the costs of clinic, so the Committee decided that Gago to follow up with Janet Gegan the mentioned matters.

2- Before preparing the new budget, after a long discussion the Committee determined **rates, fees, plans and policies** for **upcoming year** as follow:

- a) For Division Qualifying Events only (Junior Olympic and Summer National Qualifiers), the Bout Committee must be maximum **three person**, Head Bout Committee Chairperson will be paid \$250.00 per day, and helpers up to \$100.00 per day, prorated for partial days. (It is expected that **Head Bout Committee Chairperson** will be spending significant time not just during, but also before and after Qualifying Event to verify memberships, auto-qualifications, etc. and to prepare Qualification Lists for filing with USFA.) All in favor.
- b) There will be no payments for Division Event set up and tear down; however, one event entry fee each may be waived for fencers who volunteer significant set-up and tear-down services. Fencers who wish to volunteer should contact the **Head Bout Committee Chairperson** at least a day before the event. All in favor.
- c) The honoraria for referees at **Division Events** is: \$150.00 for Referee Assigner/Lead Referee (if needed); USFA Ratings 1-4, \$100.00; Rating 5-7, \$75.00; Ratings 8-10, \$60.00, Unrated, \$50.00. In all cases, these amounts are based on a full day, and prorated for partial days. Hotel and mileage expenses must be documented for reimbursement. All in favor.
- d) Vendors at Division Events will be charged **\$50.00** per day, and will be subject to the direction of the Head Bout Committee Chairperson as to placement and size of vendor table. All in favor.
- e) Armorer at Division Events will be offered an honorarium of **\$75.00** per day (prorated for partial). All in favor.
- f) Based on Division Event cost increases, and a proposal to rent metal (grounded) strips for use at Qualifying Events the entry fees for Division Events will be raised to **\$35.00** per event for **individual events**, and \$60.00 per event for **team events**. One opposed.
- g) Pre-registration will be made through AskFred; however, entry fees must be paid at the door, checks only (no cash). There will be a \$15.00 event penalty for failure to pre-register by the **Wednesday before the event**. All in favor.
- h) The Division would like to add **metal (grounded) strips** to Qualifying Events. There was some discussion over

whether to rent or buy strips. Due to the high cost and storage involved, the committee was agreed to try renting first.

LAIFC would be willing to rent use of its strips for \$100.00 per day per strip, and there may be other clubs with movable strips willing to rent at similar costs. Budget for renting grounded metal strips, \$800.00 \$400.00 per Qualifying Event) + \$500.00 for transportation (\$250.00 per Qualifying Event). All in favor.

i) There was discussion that, whether the Division would add more Division Events to the calendar. The Committee decided to continue the existing plan for Division to sponsor the two Qualifying Events (Junior Olympic and Summer National Qualifiers), and to encourage member clubs to sponsor additional events. To sanction up to two events per club, provided: To be sanctioned, club events should not be competing (i.e., not on the same day as a previously scheduled club event); A member club may operate more than two events if no other member club has requested sanctioning for the day; and member clubs must complete the sanctioning request form and abide the terms. All in favor.

j) The rental rates of Division equipment to be \$35.00 per strip per day (reels, wires, and scoring machine sufficient for one strip) for SoCal Division Member Clubs conducting a Division sanctioned event; and \$100.00 per strip for outside (non-SoCal Division Member Clubs or for any club conducting an unsanctioned event). Above amounts must be paid to SoCal officers before handling the equipment, and must be returned maximum 48 hours after finishing the event; after 48 hours the event organizer must pay double. All in favor.

k) The Committee discussed about the necessity of centralizing the storage of division assets, equipment, books, office supply and records in one place. Tigran would be willing to store the everything at his Burbank office. The advantage of that over public store is that his office is always available, and he has staff who can record the removal and return of equipment. Vahram checked local storage rates online and found a 5x10 room (Burbank) for \$100.00. tigran said he would be willing to store the equipment at that rate (Transportation not included). The budget for \$1200.00 for equipment storage. All in favor.

3) Eva Knoppel resigned her position as Treasurer of the Division. To appoint Clare Deffense as Treasurer of the Division for the remainder of the current term, 8/1/2011 - 7/31/2012, and to add her name to the list of signatories authorized to write checks and make deposits and withdrawals under the Division's bank account. Ev and Sarkis will meet with Clare at the Bank to record the account changes. All in favor.

4) The committee also discussed and approved the following financial and accounting policies:

a) Any check written by **an officer** to himself or herself, or to his or her company, requires a countersignature by **another officer**. All in favor.

b) Reimbursements for Division expenses require documentation and receipts, and will be made by checks only (no reimbursements from cash). All in favor.

5) After discussion and based on the fees and budget items above, the 2011 - 2012 budget was approved. All in favor.

6) To hold the Junior Olympic Qualifiers over the weekend of December 17-18. Tigran has reserved use of the Athletic Club Gym at Santa Clarita for that weekend. All in favor.

7) Phill Hareff passed out flyers for his annual "Toys for Tots" Charity fencing event for the Thanksgiving weekend (11/26/2011). Linda Dunn noted it has been District custom to waive equipment rental fees for non-profit charitable events. To waive the equipment rental fee for Conejo's "Toys for Tots" fencing events. All in favor.

8) The Committee discussed the need to clarify ownership and control of the Division's Website. Linda noted that the Division owns the rights to the domain name "socialfence.org". The Officers will follow up.

At the end of the meeting Gago asked all presents to check all the Division's equipments that he was given by recent Board, and all of them was in his track. After checking the following equipments was founded:

- a) Scoring Machine. 14 set (conditions unknown)
- b) Reels. 14 pieces (conditions unknown)
- c) Reel cord. 22 pieces
- d) Extension. cord 11 pieces
- e) Clip board. 22 pieces
- f) Stamp. 3 pieces
- g) Timer. 1 set
- h) Weight. 25 pieces
- i) Shim. 16 pieces
- j) Power cord. 6 pieces
- k) Tape. 2 rolls
- l) Laptop. 1 set
- m) Printer. 1 set

The meeting ended at 5:30 pm.