

Southern California Division, USFA, Tournament Sanction Request Form

Host Club (must be current insured USFA Club, in good standing with (e.g., not in arrears to) the Division)

Division Membership (e.g., So. Cal., San Bernardino, etc.): _____

Contact Person: _____

Phone: _____ Email: _____

Proposed Event Information:

Event Name: _____

Dates: _____

Venue: _____ (Club verifies USFA insurance secured for this location)

Proposed Events and Check-In Close:

1. _____ Check-In Close _____
2. _____ Check-In Close _____
3. _____ Check-In Close _____
4. _____ Check-In Close _____
5. _____ Check-In Close _____
6. _____ Check-In Close _____

Format: _____

Number of Referees needed (estimate): _____

So.Cal.Div'n Board Member Observer: _____

Number of scoring sets requested: _____

Other supplies requested: _____

Approx. equipment pick-up date: _____ Return date: _____

Requests for use of Division equipment must be submitted in advance. The organizer is responsible to pick up and return equipment at the convenience of the Division. Rental fee for Division equipment for So.Cal. Division member clubs running So.Cal. Division sanctioned events is \$35 for one scoring box, two reels, and two floor cords (a "strip set"); the fee for all other uses (e.g., use by member clubs of other USFA Divisions, or use for non-sanctioned events) is \$100 per strip set. Charges apply for each set borrowed, whether used or not. Charges are on a per-tournament-day basis (e.g., \$35/strip/tournament day), and are payable in advance. Division weights, shims and other supplies may be requested at no additional charge. Renter is responsible for any required repair or replacement of damaged or lost equipment. For equipment rentals, a \$150 deposit is required, also payable in advance. This amount will be returned if the organizer returns *all* equipment to the Division's equipment storage location within four (4) calendar days from the end of the tournament. This deposit does not excuse liability for further costs, if the replacement of lost or damaged equipment amounts to more than the deposit. (Advance payment requirements do not apply to schools or colleges.)

All USFA rules must be enforced. USFA's SafeSport requirements apply, including that all required tournament personnel have current Professional member status (i.e., have successfully passed the USFA's background check). Membership must be verified at the door. If even one competitor is not a current member (not listed on the posted USFA membership list as of the date of the event) without submitting a new membership form with the tournament documents, the sanctioning for the ENTIRE tournament will be withdrawn. A So. Cal. Division Board member (or designee) must be present at the event to observe and attest that the USFA rules were adhered to. Compensation, if any, is between the board member and tournament organizers. The complete results and sign-up lists, and all supporting documentation, for each event, presumed new classifications and new membership applications must be submitted to the designated Division officer. New classifications will be verified and submitted to the National office by the Division. Please note, as of 1/1/2015, tournament sponsors are responsible to remit a \$2.00 per registered entrant per event fee to the Division. This fee helps defray the costs of maintaining the Division's ability to continue sanctioning and monitoring Division events.

Application submitted by: _____ Date: _____

Approved by: _____ Date: _____